**CHARTER ver3.0**

**HL7 Asia**

The HL7 Asia was founded to support the HL7 International initiatives within Asia and provide regional feedback to the HL7 International. Whilst development of standards can be addressed by global committees, promotion of HL7 is most effectively handled on a regional basis. Promotion embraces education and training, liaison with regulatory agencies and health authorities and feedback of Asian issues to the HL7 International.

The HL7 Asia main responsibilities can be summarised as follows:

* Organisation of the annual meeting in Asia
* Training and seminars in Asian countries
* Contact with Asia and national competent authorities.
* Liaison with Asian health authorities with particular emphasis on those adopting standards for healthcare information systems.
* Interaction with Health Level 7 representatives within Asia

The HL7 Asia will provide information and guidance back to the HL7 International on specific Asian issues. It may be required to act as a conduit to any discussions between Asian organisations and HL7.

The HL7 Asia consists of General Assembly (hereafter referred to as GA) and Executive Council (hereafter referred to as EC).

The GA consists of delegates from the member affiliates of HL7 Asia where the term “Asia” is defined by WHO. Each affiliate has one vote right in the GA. Only affiliate chairs or proxies designated by respective affiliate chairs can cast votes. Any decision requires a quorum of at least four member affiliates present in the GA and is approved by a simple majority of the voting affiliates. The GA is the ultimate authority to decide on any matters in regard to HL7 Asia.

The EC will consist of a maximum of 7 voting members, with 4 constituting a quorum. In addition, the CEO of HL7 International will have an automatic membership. Each member will have a 2 year term, and may serve a second term. Nominations may come from any individual within any HL7 Asian affiliate. The nomination shall be accepted by a vote of the GA.

The EC will nominate and vote for a chairperson, a vice chairperson and a secretary. Any nominee must be a member, and nominations may only be made by members. Those positions will be occupied for a period of 2 years with the option of one additional 2-year term. The nomination must be accepted by the GA.

The EC will convene at each HL7 WGM (Work Group Meeting) and at one GA in Asia each year.

After this charter is approved by the current HL7 Asia, it will be subject to a reassessment within 3 years.